

Posting Title: Senior Manager, Information Technology

Duty Station: New York, NY

POSITION SUMMARY

The United Nations Global Compact is the world's largest sustainability initiative with over 20,000 participating companies in over 160 countries and 70 Local Networks around the world. As a special initiative of the UN Secretary-General, the UN Global Compact is a call to companies everywhere to align their operations and strategies with Ten Principles in the areas of human rights, labor, the environment, and anti-corruption.

The Senior Manager, IT will be playing a pivotal role in supporting the Office-wide Network, Communications and Security with close collaboration with the Digital transformation of the Organization and Local Networks. The IT Senior Manager will be responsible for managing the Office LAN infrastructure and the secure configuration and management of various security technologies, including SSL certificates and domain registration. maintain the security and practices of the organization, ensuring the confidentiality, integrity, and availability of the company's systems, networks, and data, analyze security risks, implement security measures, monitor security events, and respond to security incidents.

As the UN Global Compact initiative continues to expand since its inception in 2000, in size of participation and regional operations, technological enablement and cohesion are crucial factors to ensure the success of this growth. The IT Senior Manager will oversee a team to closely support various stakeholders within the UN Global Compact to ensure that the organization's online presence and communication channels are secure and protected from potential threats.

DUTIES & RESPONSIBILITIES

- Lead the maintenance monitoring, upgrading and support of the VMWare and Citrix private cloud infrastructure and phone systems.
- Lead the maintenance monitoring, upgrading and support of Linux and Windows virtual servers including Active Directory, DNS, DHCP, Ubuntu Server and Amazon Web Services infrastructure.
- Supervise and maintain the organization's local area network (LAN), wide area network (WAN), Meraki Switches, Meraki Access Points, and other network systems.
- Supervise the Foundation's hardware and software inventory.
- Lead the maintenance monitoring, upgrading and support of the Foundation's Network and cyber-security infrastructure:
 - Registering and managing domain names for the organization.
 - Monitoring, managing, and deploying SSL certificates on web servers and other systems to secure communication.

- Grant SSH and AIM access to developers on AWS infrastructure and AWS hosted servers.
 - Managing email security-related protocols and technologies such as DNSSEC, DKIM, and DMARC
 - Conduct risk assessments and vulnerability assessments to identify and prioritize potential security risks and weaknesses.
 - Configure and manage security technologies, such as firewalls, intrusion detection/prevention systems (IDS/IPS), data loss prevention (DLP) systems, and antivirus/anti-malware solutions.
 - Monitor security events and alerts, investigate suspicious activities, and respond to security incidents in a timely manner.
 - Collaborate with cross-functional teams to integrate security practices into the development, deployment, and maintenance of systems and applications.
 - Conduct security awareness training for employees to promote a culture of security awareness and compliance.
 - Stay up to date with emerging security threats, vulnerabilities, and industry trends, and make recommendations for the adoption of new security technologies and practices.
 - Participate in incident response activities and contribute to the development and testing of disaster recovery and business continuity plans.
- Lead the communication with technology vendors to troubleshoot problems or investigate and purchase new technologies and make recommendations to the Foundation's management.
- Lead technology projects for the Foundation.
- Lead the creation and enforcing of IT policies.
- Perform regular network backups and ensure data integrity and disaster recovery preparedness.
- Communicate IT related updates, changes, and maintenance schedules to relevant stakeholders.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS

- Advanced University degree (master's degree or equivalent) in computer science, data analysis, or a related field.
- Minimum of ten years of relevant experience in the areas of Network Administration and Security Engineering.
- Demonstrated strong project management skills, problem-solving abilities, and proactive attitude.
- Strong analytic, planning, and problem-solving skills.
- Flexible and service-oriented team player with a can-do and eager-to-learn attitude.
- Proven ability to manage multiple priorities, meet deadlines, and thrive in a fast-paced environment.
- Proficiency in English is essential, especially in writing. Knowledge of other languages is highly desirable.

CORE VALUES:

Integrity: Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines, and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

Respect for Diversity: Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision making; examines own biases and behaviors to avoid stereotypical responses; and does not discriminate against any individual or group.

RECRUITMENT PROCESS

Please include the following materials in your e-mail submission to **hrinquiries@unglobalcompact.org** with the subject heading: “**Senior Manager, Information Technology**”

- Cover Letter
- Resume/CV

Applications will be accepted until **27 March 2024**.

The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.